



STUDIO PRODUCTION VOLUNTEER LIST (Please print clearly)
 This form tracks volunteer time contributed to your program.

Producer: _____

Program Title: _____ Date: _____

Co-producers: _____

CREW POSITION	NAME (First and Last)	HOURS	CERT
Director			
Switcher/TD			
Audio			
VTR Operator			
Graphics			
Floor Director			
Camera 1			
Camera 2			
Camera 3			
Camera 4			
Jib Cam			
Lighting			
Teleprompter			
Other			
Other			

Note to producers:

Please check the "CERT" box if a crew member is volunteering for fulfillment of a certification requirement

STUDIO EQUIPMENT LIST

ITEM	QTY	IN	ITEM	QTY	IN
AT-381 Lav Mic			BNC Cable		
SM-58 Handheld Mic			BNC/RCA adapter (Stinger)		
Sm-57 Instrument Mic			XLR Cable		
Shotgun Mic			Mic Stand (with Boom)		
EV-635 Omni Mic			Mic Stand (Floor)		
Duct Tape			Mic Stand (Table)		

Producers Signature: _____

Date: _____



FIELD PRODUCTION VOLUNTEER LIST (Please print clearly)
 This form tracks volunteer time contributed to your program.

Producer: _____

Program Title: _____ **Date:** _____

Co-producers: _____

CREW POSITION	NAME (First and Last)	HOURS
Camera 1		
Camera 2		
Camera 3		
Camera 4		
Audio 1		
Audio 2		
Editing 1		
Editing 2		